

JOB TITLE: Early Years Educator -Level 3 (Keyworker)

HOURS: 37 TTO

Attributes	Essential Criteria	Desirable Criteria
KNOWLEDGE	<ul style="list-style-type: none"> <li>• A knowledge and understanding of how school are organised and operate</li> <li>• An understanding of the value of parent/carer involvement</li> <li>• Knowledge and understanding of the Early Years Foundation Stage Curriculum (0-5yrs)</li> <li>• Understanding of the funded 2 yr old agenda</li> </ul>	<p>An understanding of a child's needs in gaining access to the curriculum</p> <p>Knowledge of SEN Code of Practice</p>
SKILLS & ABILITIES	<ul style="list-style-type: none"> <li>• Ability to work as a team</li> <li>• Ability to work with enthusiasm and initiative</li> <li>• Effective communication skills, verbal and written</li> <li>• Ability to work in a flexible manner across the site</li> <li>• Ability to organise own workload</li> <li>• To support the assessment of language</li> <li>• To support intake observations of children</li> <li>• A flexible 'can do' attitude to change</li> </ul>	<p>The ability to demonstrate leadership skills</p> <p>The ability to support less experienced staff</p> <p>The ability to lead level 2 staff</p>
EXPERIENCE	<ul style="list-style-type: none"> <li>• Experience of working with children aged 5 and under</li> <li>• Experience of working with parents</li> <li>• Experience of partnership working</li> <li>• To support the management of the curriculum provision</li> <li>• Experience of supporting EAL children</li> </ul>	<p>Experience of working with children with additional needs</p> <p>Experience of following care plans</p> <p>Experience of writing of contributing to IEP's</p>
QUALIFICATIONS	<ul style="list-style-type: none"> <li>• NNEB</li> <li>• B.TEC Nursery Nursing</li> <li>• NVQ Level 3 or NVQ Level 2</li> </ul>	<p>GCSE grades A-C in English and Maths</p> <p>Additional qualifications to the post</p> <p>A willingness to undertake further qualifications which come with the role</p>
OTHER	<ul style="list-style-type: none"> <li>• An understanding of Bedford Borough Council Safeguarding Policy</li> <li>• A willingness to undertake First Aid training</li> </ul>	<p>Current First Aid certificate</p>
EQUALITY	<p>Candidates must demonstrate understanding of, acceptance and commitment to the principals underlying equal opportunities</p>	